

**BOARD OF EDUCATION**

**Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1897  
December 4, 2018**

**OFFICIAL MINUTES**

**Members Present:** Connie Hellwig, William Murphy, Carl Calarco, Nicole Klein, Leonard Zlockie  
**Members Absent:** Debra Golley, Robert Van Wicklin  
**Staff Present:** Robert Miller, Erich Ploetz, Maren Bush, Melissa Sawicki, Aimee Kilby  
**Staff Absent:** None  
**Others Present:** None

**Call to order of meeting**

President Hellwig called the regular meeting of December 4, 2018 of the Ellicottville Central School Board of Education to order at 7:04 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

Debra Golley and Robert Van Wicklin - absent

**Changes, Additions and Deletions to the Agenda**

**Additions:**

**15. New Business**

- e. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following RESOLUTION, DATED DECEMBER 4, 2018, OF THE BOARD OF EDUCATION OF THE ELLICOTTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") DECLARING THE DISTRICT'S PROPOSED EMERGENCY CAPITAL PROJECT INVOLVING NECESSARY AND IMMEDIATE MEASURES TO ADDRESS THE UNEXPECTED FLOODING AT THE DISTRICT'S ELEMENTARY SCHOOL TO BE A TYPE II ACTION UNDER SEQRA

WHEREAS, the Ellicottville Central School District, in Cattaraugus County, New York (the "District") is in the process of responding to unexpected and damaging flooding at the District's Elementary School located at 5873 Route 219, Ellicottville, New York (the "Facility") caused by a storm event on October 6, 2018, and costs associated with the District's remediation of the extensive and unforeseen flood damages including, but not necessarily being limited to, the removal and replacement of carpeting, flooring, drywall, fixtures, supplies, furnishings, and equipment and the implementation of drainage improvements, and any related and necessary measures, all in compliance with applicable statutes, regulations and standards (the District's responses being referred to collectively as the "Emergency Capital Project"); and

WHEREAS, the District's architect, SEI Design Group ("SEI"), has determined that the flood damages at the Facility pose a risk of injury or harm to District students, employees, and members of the public, and recommends that the District pursue an emergency project with the State Education Department to facilitate the rapid restoration of the damaged portions of the Facility including classrooms, offices, walkways, storage areas, common areas, and other spaces, and related items to allow the Facility to be returned to its full intended function, and to protect the safety of District students, employees, and members of the public, and to implement drainage improvements; and

WHEREAS, the Board hereby declares that the expenditure of funds for the Emergency Capital Project, on an emergency basis, constitutes an ordinary contingent expense of the District; and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act ("SEQRA") Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment," "routine activities of educational institutions," "maintenance or repair involving no substantial changes in an existing structure or facility;" and "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4"; and

WHEREAS, the proposed Emergency Capital Project constitutes such emergency actions, routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities;

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NOW THEREFORE, BE IT RESOLVED that it is the final determination of the District's Board of Education that the Emergency Capital Project is a Type II action, which is not subject to review under SEQRA, and the proposed action will not result in a significant adverse impact on the environment.

ADOPTED: December 4, 2018

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

AYES:

NOES:

ABSENT:

The resolution was thereupon declared duly adopted.

- f. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following: **A RESOLUTION, DATED DECEMBER 4, 2018, OF THE BOARD OF EDUCATION OF THE ELICOTTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") FINDING AND DECLARING THE EXISTENCE OF AN EMERGENCY SITUATION ARISING OUT OF THE UNEXPECTED FLOODING AT THE DISTRICT'S ELEMENTARY SCHOOL BUILDING, AND AUTHORIZING AN EMERGENCY CAPITAL IMPROVEMENTS PROJECT TO ADDRESS THE SITUATION IN ORDER TO ENSURE THE SAFETY OF DISTRICT STUDENTS, EMPLOYEES AND MEMBERS OF THE PUBLIC**

WHEREAS, the Ellicottville Central School District, in Cattaraugus County, New York (the "District") is in the process of responding to unexpected and damaging flooding at the District's Elementary School located at 5873 Route 219, Ellicottville, New York (the "Facility") caused by a storm event on October 6, 2018, and costs associated with the District's remediation of the extensive and unforeseen flood damages including, but not necessarily being limited to, the removal and replacement of carpeting, flooring, drywall, fixtures, supplies, furnishings, and equipment and the implementation of drainage improvements, and any related and necessary measures, all in compliance with applicable statutes, regulations and standards (the District's responses being referred to collectively as the "Emergency Capital Project"); and

WHEREAS, the District's architect, SEI Design Group ("SEI"), has determined that the flood damages at the Facility pose a risk of injury or harm to District students, employees, and members of the public, and recommends that the District pursue an emergency project with the State Education Department to facilitate the rapid restoration of the damaged portions of the Facility including classrooms, offices, walkways, storage areas, common areas, and other spaces, and related items to allow the Facility to be returned to its full intended function, and to protect the safety of District students, employees, and members of the public, and to implement drainage improvements; and

WHEREAS, SEI has been in contact with the New York State Education Department (which has indicated that the Emergency Capital Project is to be appropriately treated as an emergency situation), a project number has been assigned, and the District has retained and/or will retain contractors to undertake and complete the Emergency Capital Project, as well as any reasonably required additional work to address the described situation; and

WHEREAS, the District proposes to undertake the Emergency Capital Project for the general protection of the public and, specifically, for the restoration and continued use a safe and reliable Facility for the benefit of the District, to ensure the safety of District students, employees and members of the public;

NOW, THEREFORE, BE IT RESOLVED that the District finds that the situation described above: (1) requires immediate action to restore and preserve the physical integrity of the Facility, and to protect the health and safety of District students, employees and members of the public utilizing the Facility; and (2) constitutes an emergency within the meaning of Section 103(4) of the General Municipal Law; and be it further

RESOLVED, that the Emergency Capital Project shall be limited in general scope to those items of work that have been deemed by SEI to be immediately necessary or advisable to ensure the safety of District students, employees and members of the public; and be it further

RESOLVED, that it was the final determination of the District's Board of Education that the Emergency Capital Project is a Type II action, which is not subject to review under SEQRA, and that the proposed action will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that the Board hereby declares that the expenditure of funds for the purpose of the Emergency Capital Project to remediate the emergency situation that is hereby declared constitutes an ordinary contingent expense of the District, on the basis that such action is immediately necessary to maintain the District's educational program, preserve property and assure the health and safety of District students, employees and members of the public; and be it further

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RESOLVED, that all of the expenses associated with the Emergency Capital Project (including, without limitation, the costs of the Emergency Capital Project, and the undertaking of any reasonably required additional work to address the described emergency situation, as well as the incurrence of necessary architectural and engineering costs, legal costs and other related incidental costs), all of which are hereby declared to be ordinary and contingent expenses in response to the emergency situation, shall be funded by the expenditure of up to \$150,000 (or so much thereof as may be necessary) from the District's General Fund or (to the extent received) from payments made by the District's property and casualty insurer arising out of the described situation and ultimately, and the extent received, from State building aid that may be forthcoming in connection with the Emergency Capital Project; and be it further

RESOLVED, that the Superintendent of Schools, the School Business Executive and other appropriate District officials be, and they hereby are, authorized to work with the District's contractors and/or SEI to develop and complete the plans and specifications for the Emergency Capital Project, to solicit (in accordance with State Education Department guidance) quotes for the work on the Emergency Capital Project, to enter into (in the case of the Superintendent, only) contracts for the work on the Emergency Capital Project on behalf of the District, and to undertake such other actions as may be reasonably necessary for the District to undertake, carry out and complete the Emergency Capital Project as soon as reasonably practicable, all in accordance with applicable New York State law.

ADOPTED: December 4, 2018

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

AYES:

NOES:

ABSENT:

The resolution was thereupon declared duly adopted.

**16. Personnel:**

- i. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Reann Ehman to the substitute teacher list (certified) at a rate of \$95.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Public Comment**

None

**Approve Agenda**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the December 4, 2018 Board of Education Meeting with additions.

**Yes – 5  
No – 0  
Carried**

**Presentations & Reports:**

None

**Communications, Commendations:**

Mr. Hobie Hall donated the Christmas tree, which is displayed in the front of the school. Thank you, Mr. Hall.

**Informational Items:**

None

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**Superintendent's Report (Robert Miller):**

1. Attended Safety Forum at Cornell Co-Extension on Thursday, November 29<sup>th</sup>. Some new information was presented. Talked to the presenters about a parent night. Still need lock down drills before the end of December.
2. Safety Meeting was held on Monday, December 3<sup>rd</sup> – talked about putting together a plan for a 2-hour delay for school openings during emergency situations (snow, power, ice, etc.). Talked about if there are two or more snow days, having the third one be a staff development day and have teachers and staff report and cancel one in March.
3. Title I Grant was tentatively approved.
4. Maren Bush – had two successful first days.
5. Faculty Meeting on December 5<sup>th</sup> – guest speaker.
6. Connie Hellwig – officially welcomed Mrs. Maren to ECS.

**Principals Reports:**

**MS/HS Principal (Erich Ploetz)**

1. The Climb – October 2018 Character Awards (Sam Edwards, Alex Silvernail, Alexis Redeye, Jalee Evans, Madisyn Kilby, Ginna Hensel.
2. “Wonder”, Middle School Movie and Activity
3. Robotics Update – Houghton College November 17  
Team Fuzzy Logic – Judges Award, advances; Team Galilego – Robot Design Award, advances;  
Team Disco Bricks –Robot Performance award, Grand Champions, advances. The teams will compete again on Saturday, December 8, 2018 in Rochester.
4. Wellness Committee
5. Upcoming Events:  
Choral Concert (12/5) 6:30 pm  
Senior Citizens Luncheon (12/6) 12:45 pm  
NTHS Induction @ Ellicottville BOCES (12/6)  
Family Fun Night (12/7) 5:30 pm  
Band Concert (12/12) 6:30 pm  
Winter Break (12/24-1/1)

**Elementary Principal/Director of Curriculum (Maren Bush)**

1. Getting acquainted with staff.
2. So happy to be at ECS – students, teacher and staff are all wonderful.

**Consent Items:**

Moved by Klein, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minute of the meeting of November 6, 2018
- b. Acknowledgement of the November 14, 2018 and November 29, 2018 Claims Auditor Reports
- c. Approval of the October 2018 Treasurer's Report

**Yes – 5  
No – 0  
Carried**

**Committee Reports:**

**Budget Committee** – met on Monday, November 5<sup>th</sup>. Expenditure and revenue year to date reports were handed out. Looked at how this year is going financially and began looking forward to next years budget. Requisitions will be handed out in December and will be due back in January. The 2018/19 budget will be a tight one. The flood is impacting the current budget.

**Discussion Items:**

Emergency Capital Project for flood damage: Looking at resolutions later in the meeting. Canceled buildings and grounds meeting last week due to snow. Mike Ebertz from SEI has samples and drawings. He has reached out to NYSED. Teachers and CSE are back downstairs. But not all are back in their original classrooms. Received insurance check from flood. Will be submitting textbook loses this week, covered in a separate insurance rider. After resolutions are approved the district can start looking at samples and working with SEI.

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**Old Business:**  
None

**New Business:**

Moved by Zlockie, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2018-2019 Tax Collector's Report.

**Yes – 5**  
**No – 0**  
**Carried**

Moved by Murphy, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the transfer of \$4,697,606.28 from the Tax Collector's account to the General Fund.

**Yes – 5**  
**No – 0**  
**Carried**

Moved by Klein, seconded by Zlockie, approval of the Lead Evaluator Re-Certifications, as follows:  
Robert Miller and Erich Ploetz.

**Yes – 5**  
**No – 0**  
**Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of 11 Home School Students for the 2018-2019 school year.

**Yes – 5**  
**No – 0**  
**Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following RESOLUTION, DATED DECEMBER 4, 2018, OF THE BOARD OF EDUCATION OF THE ELLICOTTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") DECLARING THE DISTRICT'S PROPOSED EMERGENCY CAPITAL PROJECT INVOLVING NECESSARY AND IMMEDIATE MEASURES TO ADDRESS THE UNEXPECTED FLOODING AT THE DISTRICT'S ELEMENTARY SCHOOL TO BE A TYPE II ACTION UNDER SEQRA

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WHEREAS, the District's architect, SEI Design Group ("SEI"), has determined that the flood damages at the Facility pose a risk of injury or harm to District students, employees, and members of the public, and recommends that the District pursue an emergency project with the State Education Department to facilitate the rapid restoration of the damaged portions of the Facility including classrooms, offices, walkways, storage areas, common areas, and other spaces, and related items to allow the Facility to be returned to its full intended function, and to protect the safety of District students, employees, and members of the public, and to implement drainage improvements; and

WHEREAS, the Board hereby declares that the expenditure of funds for the Emergency Capital Project, on an emergency basis, constitutes an ordinary contingent expense of the District; and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act ("SEQRA") Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment," "routine activities of educational institutions," "maintenance or repair involving no substantial changes in an existing structure or facility;" and "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4"; and

WHEREAS, the proposed Emergency Capital Project constitutes such emergency actions, routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities;

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NOW THEREFORE, BE IT RESOLVED that it is the final determination of the District's Board of Education that the Emergency Capital Project is a Type II action, which is not subject to review under SEQRA, and the proposed action will not result in a significant adverse impact on the environment.

ADOPTED: December 4, 2018

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

AYES: Hellwig, Murphy, Zlockie, Klein, Calarco

NOES:

ABSENT: Golley, Van Wicklin

The resolution was thereupon declared duly adopted.

**Yes – 5  
No – 0  
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following: **A RESOLUTION, DATED DECEMBER 4, 2018, OF THE BOARD OF EDUCATION OF THE ELLICOTTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") FINDING AND DECLARING THE EXISTENCE OF AN EMERGENCY SITUATION ARISING OUT OF THE UNEXPECTED FLOODING AT THE DISTRICT'S ELEMENTARY SCHOOL BUILDING, AND AUTHORIZING AN EMERGENCY CAPITAL IMPROVEMENTS PROJECT TO ADDRESS THE SITUATION IN ORDER TO ENSURE THE SAFETY OF DISTRICT STUDENTS, EMPLOYEES AND MEMBERS OF THE PUBLIC**

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WHEREAS, the District's architect, SEI Design Group ("SEI"), has determined that the flood damages at the Facility pose a risk of injury or harm to District students, employees, and members of the public, and recommends that the District pursue an emergency project with the State Education Department to facilitate the rapid restoration of the damaged portions of the Facility including classrooms, offices, walkways, storage areas, common areas, and other spaces, and related items to allow the Facility to be returned to its full intended function, and to protect the safety of District students, employees, and members of the public, and to implement drainage improvements; and

WHEREAS, SEI has been in contact with the New York State Education Department (which has indicated that the Emergency Capital Project is to be appropriately treated as an emergency situation), a project number has been assigned, and the District has retained and/or will retain contractors to undertake and complete the Emergency Capital Project, as well as any reasonably required additional work to address the described situation; and

WHEREAS, the District proposes to undertake the Emergency Capital Project for the general protection of the public and, specifically, for the restoration and continued use a safe and reliable Facility for the benefit of the District, to ensure the safety of District students, employees and members of the public;

NOW, THEREFORE, BE IT RESOLVED that the District finds that the situation described above: (1) requires immediate action to restore and preserve the physical integrity of the Facility, and to protect the health and safety of District students, employees and members of the public utilizing the Facility; and (2) constitutes an emergency within the meaning of Section 103(4) of the General Municipal Law; and be it further

RESOLVED, that the Emergency Capital Project shall be limited in general scope to those items of work that have been deemed by SEI to be immediately necessary or advisable to ensure the safety of District students, employees and members of the public; and be it further

RESOLVED, that it was the final determination of the District's Board of Education that the Emergency Capital Project is a Type II action, which is not subject to review under SEQRA, and that the proposed action will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that the Board hereby declares that the expenditure of funds for the purpose of the Emergency Capital Project to remediate the emergency situation that is hereby declared constitutes an ordinary

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contingent expense of the District, on the basis that such action is immediately necessary to maintain the District's educational program, preserve property and assure the health and safety of District students, employees and members of the public; and be it further

RESOLVED, that all of the expenses associated with the Emergency Capital Project (including, without limitation, the costs of the Emergency Capital Project, and the undertaking of any reasonably required additional work to address the described emergency situation, as well as the incurrence of necessary architectural and engineering costs, legal costs and other related incidental costs), all of which are hereby declared to be ordinary and contingent expenses in response to the emergency situation, shall be funded by the expenditure of up to \$150,000 (or so much thereof as may be necessary) from the District's General Fund or (to the extent received) from payments made by the District's property and casualty insurer arising out of the described situation and ultimately, and the extent received, from State building aid that may be forthcoming in connection with the Emergency Capital Project; and be it further

RESOLVED, that the Superintendent of Schools, the School Business Executive and other appropriate District officials be, and they hereby are, authorized to work with the District's contractors and/or SEI to develop and complete the plans and specifications for the Emergency Capital Project, to solicit (in accordance with State Education Department guidance) quotes for the work on the Emergency Capital Project, to enter into (in the case of the Superintendent, only) contracts for the work on the Emergency Capital Project on behalf of the District, and to undertake such other actions as may be reasonably necessary for the District to undertake, carry out and complete the Emergency Capital Project as soon as reasonably practicable, all in accordance with applicable New York State law.

ADOPTED: December 4, 2018

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

AYES: Hellwig, Murphy, Zlockie, Klein, Calarco

NOES:

ABSENT: Golley, Van Wicklin

The resolution was thereupon declared duly adopted.

**Yes – 5  
No – 0  
Carried**

**Personnel:**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Shawne Hunt to the position of Drama Club (Assistant Director – Production) for the 2018-2019 school year.

**Yes – 5  
No – 0  
Carried**

Moved by Klein, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Jamie Edwards as Drama Club (Assistant Director – Accompanist) for the 2018-2019 school year.

**Yes – 5  
No – 0  
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Patricia Waldron as Drama Club (Assistant Director – Vocal) contingent upon approval as Drama Club (Director – Stage) for the 2018-2019 school year.

**Yes – 5  
No – 0  
Carried**

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Moved by Calarco, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Patricia Waldron to the position of Drama Club (Director – Stage) for the 2018-2019 school year.

**Yes – 5  
No – 0  
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jamie Edwards and Meghan Emborsky as World Language Club Advisors for the 2018-2019 school year.

**Yes – 5  
No – 0  
Carried**

Moved by Calarco, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Maren Bush to the following positions for the 2018-2019 school year: Sexual Harassment Officer and a member of the School Safety Team.

**Yes – 5  
No – 0  
Carried**

Moved by Klein, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of RESOLVED: that the Elementary Principal/Director of Curriculum, Maren Bush, is required to keep current on recent changes in the administration of elementary schools and curriculum and to acquire new information and develop advanced skills in the area of school administration and management as well as curriculum as part of her official duties as a school administrator. The Board of Education has determined that Mrs. Bush shall have membership at the districts expense in the School Administrators Association of New York State (SAANYS) and the Cattaraugus/Allegany County Elementary Principal's Association and participate in the Regional Curriculum Coordinator Forums. Therefore, be it further RESOLVED, that the elementary principal is required as part of her official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany County Elementary Principal's Association.

**Yes – 5  
No – 0  
Carried**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Stacey Chapman to the position of Drama Club (Assistant Director – Vocal) for the 2018-2019 school year. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 5  
No – 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Reann Ehman to the substitute teacher list (certified) at a rate of \$95.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 5  
No – 0  
Carried**

**Policy & Regulation**  
None

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**CSE/CPSE Recommendations:**

Moved by Murphy, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500895, 900500871, 900500007, 900501006, 900501232, 900500859, 900500495, 900500494, 900440337, 900500581, 900500061, 900501246, 900500889) at it's meeting on December 4, 2018 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (October 1-31, 2018).

**Yes – 5  
No – 0  
Carried**

**Executive Session**

Moved by Zlockie, seconded by Klein, to enter into executive session at 7:41 pm to discuss two contractual items.

**Yes – 5  
No – 0  
Carried**

Moved by Calarco, seconded by Zlockie, to come out of executive session at 8:47 pm and return to the regular meeting.

**Yes – 5  
No – 0  
Carried**

**Adjournment of Meeting:**

Moved by Klein, seconded by Murphy, to adjourn the regular meeting of December 4, 2018 at 8:48 pm.

**Yes – 5  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk